



1006 Calloway Dr., Suite B
Bakersfield, CA 93312

glen@dssfgiving.org or dcrr@dssfgiving.org

661-326-0603 website : dssfgiving.org

By Appointment: Tues/Wed/Thurs • 10:30 am-2:30 pm

Development Services Support Foundation (DSSF) Funding Check Request/DSSF Giving Fund

The DSSF board reserves the right to approve or deny as they feel necessary.

Email Funding Request to glen@dssfgiving.org or dcrr@dssfgiving.org

Date of Request: _____

Emergency Funding Request: (Please use the DSSF Form on DSSF website) (Invoices required)

Amount: _____

Event Funding Request: (Please use the DSSF Sample Budget Form and Event Request Form on DSSF website)

Internship Program: Student details and job description required, attach as necessary _____

Purpose of Request: (Give details and attach supporting documents i.e. invoice or receipts). Please submit a letter from the agency explaining why a donation is needed. The DSSF board wants to understand the funds are needed.

ADDRESS TO MAIL REQUESTED AMOUNT:

Make check payable to: _____

Mailing Address (print clearly) _____

City/State/Zip: _____

Funding Requested by KRC or other agency staff member: _____ Date _____

Contact Number: _____

Approved by Tomas Cubias, Chief Equity Officer: _____ Date _____

Approved/Denied by Developmental Services Support Foundation

Approval/Denial Date: _____

Approved Amount: _____

Board Officer Signature: _____ Date: _____

- Please complete this form completely in print or easy to read handwriting
- Approval of Chief Equity Officer required for KRC requests.
- Invoices/Receipts/Budget must be submitted with request
- Check requests are reviewed at the board meetings (first Wednesday of every other month) or via email